



J-1 Scholar SEVIS Transfer-In Request

EXCHANGE VISITOR: You are required to obtain a release prior to transferring to Oklahoma State University. Please complete the first section then take this form to the International Office at your current Institution for completion. After completed and signed, please fax the form to (405) 744-8120 or email it to regina.henry@okstate.edu with the International Students & Scholars Office (ISS) prior to your arrival on the OSU campus. If you are planning to travel out of the United States prior to your arrival on campus please contact the ISS office to determine if you will require a new DS-2019 form immediately.

To Be Completed by Exchange Visitor:

Last Name: _____ First Name: _____

Expected Start Date at OSU: _____ OSU Host Department : _____

Departmental Contact Person: _____

Signature: _____ Date: _____

To Be Completed by Current Institution's RO/ARO:

The Office of International Students and Scholars at Oklahoma State University (P-1-01585) has been requested to process a transfer of the above mentioned J-1 Exchange Visitor from your institution to OSU. If this transfer is authorized by your institution, please complete the following:

The scholar is in valid J-1 status and has maintained the health insurance requirement. Yes / No

Initial Program Start Date: _____ Transfer Release Date in SEVIS _____

Comments: _____

Your Institution's J-1 Program Number: _____

Name and Address of Institution: _____

Name and Title of RO/ARO Completing Form: _____

Email Address and/or Telephone Number: _____

Signature: _____ Date: _____

For ISS Use Only:

Date Received: _____ Received by: _____