



SEVIS FEE REQUIREMENTS FOR EXCHANGE VISITORS (J-1)

The U.S. Department of Homeland Security (DHS) requires the collection of a one-time \$180 SEVIS fee for Exchange Visitor students and scholars. The SEVIS fee is separate from and in addition to your visa application fee.

APPLYING FOR A VISA

- 1) Receive DS-2019 form from Oklahoma State University.
- 2) Complete Form I-901 and pay the SEVIS fee. You cannot pay this fee at a US Embassy or Consulate.
- 3) Print SEVIS fee payment receipt from Internet.
- 4) Complete visa application form (DS-160)
- 5) Attach SEVIS fee receipt (I-797) to visa application forms.
- 6) Schedule visa interview appointment with U.S. Embassy/Consulate.
- 7) Take all necessary and related documents to visa interview.
- 8) After interview, necessary security checks, and the consular officer's approval, you receive J-1 visa in passport from U.S. Embassy/Consulate. If your visa application is denied, follow Consular Officer's instructions.
- 9) Enter the U.S. up to 30 days PRIOR to the program start date on the Form DS-2019 and no later than 30 days AFTER the program start date on the Form DS-2019. You must have your passport with J-1 visa, a stamped DS-2019, your SEVIS FEE receipt and other relevant documents with you as you pass through immigration.
- 10) Report to the International Students & Scholars (ISS) office to validate your program as soon as you arrive in Stillwater, OK. You must come to the ISS within 30 days AFTER the start date indicated on the Form DS-2019. If your arrival is delayed and you will not be able to report to the ISS office within 30 days after program start date, notify ISS immediately.

SEVIS FEE APPLICATION

You must submit Form I-901 and pay the SEVIS fee to the DHS by credit card on the website or through Western Union. If you are from Cameroon, Ghana, Kenya, Nigeria or Gambia you will not be able to pay the SEVIS Fee by credit card. If you are from the above mentioned countries then you must pay by Western Union. The fee can be paid by you or by a third party, inside or outside the US.

1. Obtain a SEVIS FEE application form (Form I-901)
Fill out the form online at www.fmjfee.com.
2. Complete the SEVIS FEE application form (Form I-901) and pay SEVIS FEE
 - Write your name and date of birth **exactly as it appears** on your Form DS-2019.
 - Enter SEVIS ID Number correctly from Form DS-2019. This number appears in the top, right-hand corner of the DS-2019 form and begins with the letter 'N' (Ex. N000113333)
 - Print a copy of your receipt

PAYING THE SEVIS FEE - PAYMENT METHODS TO PAY BY CREDIT CARD (ONLINE WEBSITE APPLICATION)

1. Fill out Form I-901 online at www.fmjfee.com. See instructions above.
2. Complete the form online and supply the necessary Visa, MasterCard, or American Express information.
3. **Make a copy of your I-901 Form. Keep it with your important immigration documents.**

