

Oklahoma State University  
International Students & Scholars Office  
250 Student Union  
Stillwater, OK 74078  
Phone: 405-744-5459  
Fax: 405-744-8120  
Email: [su-iss@okstate.edu](mailto:su-iss@okstate.edu)

**STUDENT:** You are required to obtain a release prior to transferring to Oklahoma State University. Please take this form to the International Office at the University/College you are currently attending to be completed. You may fax the form to the above number or mail to the address above. If you are planning to travel out of the United States prior to your arrival on campus, please contact the ISS for your Form I-20.

**SEVIS TRANSFER REQUEST**

DATE: \_\_\_\_\_ OSU STUDENT ID# \_\_\_\_\_

NAME: \_\_\_\_\_ Signature: \_\_\_\_\_  
Family First

Semester you are applying to OSU: \_\_\_\_\_ SEVIS ID# \_\_\_\_\_

**Note to student:**

- Your transfer application has been received by the International Students and Scholars office (ISS); however, you need to provide ISS with a financial affidavit and this SEVIS transfer request form to receive an I-20.
- Your financial affidavit has been received by the International Students and Scholars office (ISS), please complete and return this SEVIS transfer request form.
- At the completion of the current semester, please provide the ISS with a complete official transcript either by mail or at the time of arrival on campus.

If you have any questions regarding your transfer I-20 form, please contact the ISS office.

**WHOM IT MAY CONCERN:** (To be completed by your current international student office)

The above-mentioned student has been admitted to Oklahoma State University. The Citizenship and Immigration Services (CIS) require confirmation that s/he has been pursuing a full course of study at your institution as well as the "transfer release date" before the immigration transfer to this institution can be processed and submitted via SEVIS.

Last semester enrolled at your institution \_\_\_\_\_ The student is in valid F-1 status. \_\_\_\_\_ Yes \_\_\_\_\_ No

Transfer Release Date in SEVIS \_\_\_\_\_

(SEVIS School Name: Oklahoma State University-Oklahoma State University – **DAL214f10012000**)

The student is out of status:  
\_\_\_\_\_ A reinstatement to student status is pending. (Copies of documents filed with CIS are enclosed.)  
\_\_\_\_\_ Student has been advised that a reinstatement will be required upon enrollment at the new school.

Other: \_\_\_\_\_  
\_\_\_\_\_

Please list all previously authorized periods of Curricular or Optional Practical Training.

Does the student have dependents in the U.S.: \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Name and title of Designated School

\_\_\_\_\_  
Signature of Designated School Official

\_\_\_\_\_  
Name and Address of Institution

\_\_\_\_\_  
Telephone Number/Email Address