

# YOUR NEXT STEPS



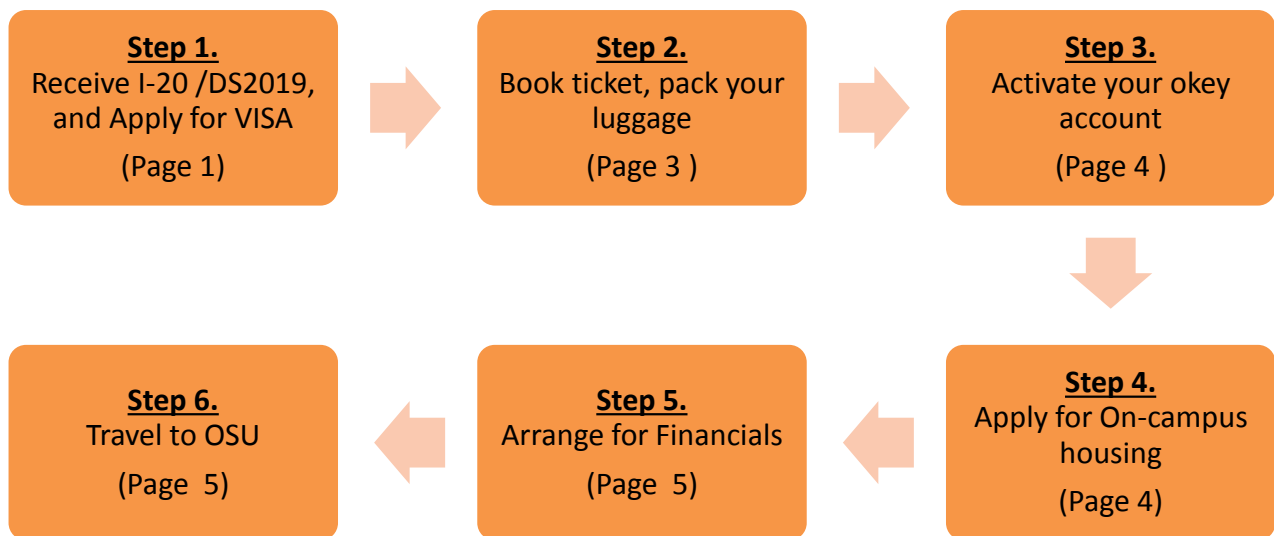
International Students  
and Scholars



# Congratulations on Your Admission to OSU!

Congratulations on your admission to Oklahoma State University and welcome to the Cowboy family! You will find important information included in this book on your next steps as a newly admitted international student. We look forward to assisting with the transition as you become a part of the OSU Community.

## What's Next? Pre-arrival



### Step 1: Receive I-20/ DS2019, and Apply Your VISA

Please do **NOT** book your flight before you receive your I-20 from OSU, and go to the U.S. embassy/consulate to receive your student VISA. Time needed for immigration officers to process your VISA application varies by country.

#### How to Apply for a VISA

- After receiving your I-20/ DS2019, contact your local U.S. Consulate or Embassy to ask about how to get an F-1 international student visa. A list of Consulates and Embassies can be found at [usembassy.state.gov](http://usembassy.state.gov)
- After you receive a Form I-20 from Oklahoma State University, follow the US Embassy/Consulate's instructions to schedule an interview for your F-1 student visa. It is important to apply for your student visa as soon as possible. Many consulates



VISA

recommend that appointments be made no more than 90 days from the intended date of travel, but some can make earlier arrangements for interviews. It is important for you to plan to start the process well in advance in case of delays while obtaining your visa.

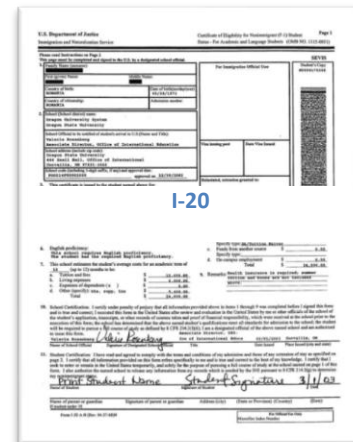
- Complete the form: DS-160 Nonimmigrant VISA application
- Pay the visa application fee** by following instructions on your local US embassy or consulate's web site.
- Pay the \$200 SEVIS fee** If your Form I-20 is marked for "initial" attendance (See #3 on your Form I-20). Be sure to print out your SEVIS fee receipt at the time of payment.
- Go to your scheduled VISA interview.

## The VISA Interview

You should schedule your visa interview as soon as possible after you receive your I-20/DS-2019, but no more than 120 days prior to the start of your academic semester. Give yourself as much time as possible to get your visa and make your travel arrangements.

These are the documents you will need for your interview:

- Valid passport
- Your I-20 or DS-2019
- Letter of acceptance or Certificate of Admission to OSU
- Bank statements showing you have enough money to pay for your expenses.
- SEVIS fee receipt (\$200 for F-1, \$180 for J-1)
- Other documents that can show that you are NOT planning to immigrate to the U.S. An F-1 and J-1 visa are non-immigrant visas, so it is important to show that you have connections in your home country and that you intend to return upon completion of your studies. Bring any evidence that you think shows that you plan to return to your country. This kind of evidence includes:
  - Family photos
  - Degree certificates
  - Documents showing ownership of property
  - Photos of your home
  - Letters of reference (from an employer, for example)
- Any other documentation your embassy/consulate requires—check their website before you go.



You may not have time or be required to show everything that you bring, but it is better to bring everything that might be useful rather than being sorry you forgot an item. Be prepared to present your information quickly. In a busy embassy, the visa officer may have only a few minutes for each interview. Present your most important documents first and have the other things ready to show if you are given enough time.

Please Visit [iss.okstate.edu/apply-visa](http://iss.okstate.edu/apply-visa) for more information.

## **Step 2: Book Flight Ticket and Pack Your Luggage**

Bring an extra pair of glasses and your regular medicine. Use the orange OSU luggage tag included in your acceptance package; they help to distinguish your bags.



### **DOCUMENTS NEEDED FOR ENTRY TO THE U.S.**

- Valid Passport
- I-20 or DS-2019
- Evidence of acceptance at OSU (Certificate of Admission)
- Evidence of your financial ability to pay for your education (Bank statement)
- SEVIS Fee receipt
- Any other documentation your embassy/ consulate requires - check their website
- F-1 or J-1 VISA



### **Step 3: Activate your O-key Account**

Your O-Key Account is your passport to our campus. Your username and password are used to access the student computer labs, Student Information System (SIS), online classes and your OSU e-mail. O-Key contains personal and emergency information about you and allows you reset or change your password at will. Instructions on creating your O-Key are automatically sent to students once they apply.

If you have misplaced the information you need to set-up your account, please email the OSU IT Helpdesk at [helpdesk@okstate.edu](mailto:helpdesk@okstate.edu).

### **Step 4: Apply for On-Campus Housing**

#### **A. On-Campus Housing**

The OSU residence halls, suites and apartments are exciting active communities that promote personal and academic well-being.

- **All freshmen are required to live in residence halls unless they are married, age 21 or older, or have completed 27 credit hours.**
- Twenty-five residence halls and seven family style neighborhoods provide housing to fit every need. Visit [reslife.okstate.edu/VirtualTour/tour.html](http://reslife.okstate.edu/VirtualTour/tour.html) for 360 degree virtual housing tour.
- There are always exciting ways to get involved including study sessions, hall government and intramural sports.
- Students should make arrangements for permanent housing before arriving in Stillwater.
- To apply for on campus housing, visit: [reslife.okstate.edu](http://reslife.okstate.edu) or call **405-744-5592**. Please note that you must have set up your O-Key account and be admitted in order to apply.

#### **B. Off-Campus Housing**

Non-freshman students may choose to live in an apartment or house off-campus. To search for off-campus housing, visit: [www.offcampushousingguide.com](http://www.offcampushousingguide.com)

#### **C. Temporary Housing**

Students arriving prior to move-in dates for their semester of entry can apply for temporary housing. The Atherton Hotel, located on-campus, offers special rates for new international students; please register as **ISS block** when booking the special rate.

##### **The Atherton Hotel at OSU**

H103 Oklahoma State University Student Union  
Stillwater, OK 74078  
**405.744.6835**  
[www.athertonhotelatosu.com](http://www.athertonhotelatosu.com)

For information about other hotels in and around Stillwater please visit <http://iss.okstate.edu/housing>



On Campus housing

## **Step 5: Arrange for Financials**

You are responsible for paying all incurred expenses while at OSU. You need to become familiar with your government's regulations for obtaining foreign currency and transferring money. Make arrangements in advance to have available adequate funds that will cover your expenses for at least one full year. Advance preparation is necessary because fund transferal, check clearance, and bank drafts may take time.

One method of transferring funds is the cable transfer, in which you cable/transfer funds from your home bank (through one of their international affiliates in the USA) who then cables the funds to an OSU account.

### **Payment Methods**

#### **A. Web-Check**

#### **B. Credit Card Payment**

- 2.5% of convenience fee will be added to all credit card bursar account payments.
- MasterCard, Discover, or American Express is accepted.

#### **C. Parent/Guest Online Payments**

- Need student's CWID or SSN/ Date of Birth/ Amount to pay

#### **D. Wire Transfer**

To make wire transfer to OSU, you need the following information

##### **Domestic Wires**

**Bank Name:** JP Morgan Chase Bank, N.A.  
**Bank Address:** 100 N Broadway, Oklahoma City, OK 73102  
**Bank Routing/ABA #:** 103000648  
**Account Name:** State of Oklahoma (for Oklahoma State University)  
**Account Number:** 627580558

##### **International Wires**

**Bank Name:** JP Morgan Chase Bank, N.A.  
**Bank Address:** 100 N Broadway, Oklahoma City, OK 73102  
**Bank Routing/ABA #:** 021000021  
**Swift Code:** CHASUS33  
**Account Name:** State of Oklahoma (for Oklahoma State University)  
**Account Number:** 627580558

Notify Bursar Accounting: Office of the Bursar by e-mail at [bursar@okstate.edu](mailto:bursar@okstate.edu). Provide the following information: **the name of student who is wiring, the Campus Wide ID # (CWID) or Student ID #, and the amount.**

Be prepared to access funds to pay for the first semester upon arrival on this campus. See financial guarantee for estimated cost.

## **Step 6: How to Get to OSU after you arrive at Oklahoma**

Stillwater is a small city located in the north central part of the state of Oklahoma. The nearest international airports are 70 miles from Stillwater in Oklahoma City (OKC) and Tulsa. We have implemented a Greeter Service to facilitate your travel from OKC. There is no Greeter Service available for the summer semester or for Tulsa. You will need to make your own arrangements if you fly into Tulsa or are arriving for the summer semester.



## Greeter Service

ISS Representatives will be at the “Baggage Claim” Area at Oklahoma City (OKC) Airport at designated days prior to the start of the Fall and Spring semesters. They will greet and assist you with ground transportation arrangements from the OKC airport to the OSU campus by Airport Express Shuttle. The cost for each van (\$112.00 + \$3.00 for each additional person) is equally split among the passengers and billed directly to each student’s Bursar Account. There is no greeter service at Tulsa airport.

To reserve a seat on the Airport Shuttle please complete the OSU Greeter Service Form online at: <http://iss.okstate.edu/greeter-service-application>.

## Independent Travel to Stillwater from Oklahoma City

If you arrive after 10:30 p.m. or on a date not covered by our greeter service, you may choose one of the options below to travel to Stillwater. This is NOT a FREE service and does require CASH for the fare.

- Oklahoma City Airport Express (blue van): This service is a charter service and thus available at any time of the day. Their office is located near the baggage claim area. The cost is approximately \$100. If there is more than one passenger in the van the cost is split among the passengers. Phone **405-681-3311**.
- Taxi Service (Yellow Cab): Phone **405-232-6161** / Cost: Between US \$110.00 and \$130.00.

## Travel to Stillwater from Tulsa

There is no ISS Greeter Service at the Tulsa Airport, but you may choose the following for travel to Stillwater.

- Taxi Service (Yellow Cab): Phone 918-582-6161 / Cost: between US \$110.00 - \$130.00

## Additional Information

The International Students & Scholars website is always the best resource for up-to-date information on pre-arrival information. It is highly recommended that you read through the “Admission & Pre-Arrival” and “Arrival & Orientation” section carefully. It contains information that is especially valuable to new students. If you have any questions or need any assistance, please do not hesitate to contact us.

## Office of International Students & Scholars (ISS)

**Address:** 250 Student Union, Oklahoma State University  
Stillwater, OK 74078 U.S.A.

**Email:** [su-iss@okstate.edu](mailto:su-iss@okstate.edu)

**Telephone:** (405) 744-5459

**Fax:** (405)744-8120

**Website:** [iss.okstate.edu](http://iss.okstate.edu)



### FOR ADMISSION ISSUES:

- Undergraduates please contact the Office of International Students and Scholars at [iss.okstate.edu](http://iss.okstate.edu)
- Graduates please contact the Graduate College at [gradi@okstate.edu](mailto:gradi@okstate.edu).

Note: If you are unable to arrive on campus to complete your enrollment by 5:00pm on the final day of enrollment, you must contact OSU to have your application considered for a future semester.