



J-1 PROGRAM COMPLETION NOTIFICATION

To be completed by the scholar's supervisor

As required by the U.S. Department of State, program sponsors of Exchange Visitor Programs must report when a J-1 scholar is ending his/her program participation. The following information should be completed, reviewed with the Exchange Visitor, and confirmed, before submitting to ISS (International Students and Scholars). Notification of intent to end participation is required BEFORE the ending date on the Form DS-2019.

Name of J-1 Visitor: _____ Program End Date: _____

Please check all that apply:

- Scholar has successfully met the program objectives.
- Scholar has NOT met the program objectives.
- Scholar is leaving the program earlier than anticipated.
- Scholar has already terminated participation in the program.
- Scholar maximized his/her stay as a J-1 scholar.
- Alternative nonimmigrant options to continue program participation were discussed with this scholar (i.e. Change of Status to H-1B or other visa).

Comments: _____

Name of Person Completing This Form: _____

Title: _____ Department: _____

Signature: _____ Today's Date: _____

Return to: ISS (International Students & Scholars)
250 Student Union
Stillwater, OK 74078
Email: jscholar@okstate.edu

For ISS Use Only:

Received by: _____ Date Received: _____ Bursar Account Balance: _____